



Data Protection Policy of EAE Engineering Automation Electronics GmbH in accordance with Article 13 of the EU GDPR

This information is intended to give you an overview of how we process your personal data and the rights you have under data protection law. The specific data we process and how it is used mainly depends on existing business relationships.

Who is responsible for data processing and who can I contact?

The responsible body is:
EAE Engineering Automation Electronics GmbH
Beimoorweg 22d, 22926 Ahrensburg
Germany

The company's Data Protection Officer can be contacted at the above address, for the attention of the Data Protection Officer, or by e-mail at datenschutz@eae.com.

On what legal basis will my data be processed?

We process your personal data in accordance with the requirements of the European General Data Protection Regulation (GDPR) and the German Federal Data Protection Act (Bundesdatenschutzgesetz or BDSG).

Data processing is based on consent (Art. 6 Para. 1 a in conjunction with Art. 7 of the GDPR), for the fulfillment of contractual obligations (Art. 6 Para. 1 b of the GDPR), due to statutory requirements (Art. 6 Para. 1 c of the GDPR), in the public interest (Art. 6 Para. 1 e of the GDPR), or on the basis of Art. 6 Para. 1 f of the GDPR, insofar as processing is necessary to safeguard the legitimate interests of the controller or a third party, unless the interests or fundamental rights and freedoms of the data subject requiring personal data protection prevail. A legitimate interest exists in particular where a contract that involves an economic risk is established, e.g., if an offer is made or a contract is concluded.

For what purpose will my data be processed?

We process your personal data insofar as this is necessary for the fulfillment of the contracts concluded with you and for the implementation of pre-contractual measures. The purposes of processing mainly depend on the existing contracts and may include, but are not limited to, consulting, performance of transactions, handling the concerns of our business partners, and advertising. If other purposes for data usage should arise in addition to the existing purposes, we will check whether these other purposes are consistent and therefore compatible with the original data collection purposes. If this is not the case, we will inform you of such a change of purpose. If there is no other legal basis for continuing to use your data, we will not use your personal data without your consent.

From which sources is data collected?

We process the personal data that we receive from our business partners in the course of our business relationship.

The personal data that we process consists of master data (e.g., name, address and other contact details), order data, transaction data, financial data (e.g., creditworthiness data, scoring values), advertising and sales data, documentation data (e.g., call information), and other data comparable with the above categories.

Who will receive my data?

As your business partner, we are strictly obliged to maintain confidentiality regarding all customer-related facts and assessments. We will only disclose information about you in cases where this is required by law, if you have consented to disclosure, or we are authorized to provide such information.



It goes without saying that we are aware of the importance and sensitivity of the personal data entrusted to us. We therefore ensure that your data is treated confidentially and in accordance with the legal provisions.

Internal bodies will only be given access to data that they need in order to fulfill our contractual and legal obligations. Service providers may also be provided with data for these purposes, provided that they treat your data confidentially. These companies provide us with services such as logistics, printing services, telecommunications, IT services, debt collection, advisory and consulting services, credit agencies, as well as sales and marketing.

We may also be required to disclose personal data to public bodies and institutions where there is a legal or official obligation.

Will my data be transferred to a third country?

We will only transmit data to bodies outside the European Union if this is required by law (e.g., obligation to report), if it is necessary for the execution of orders, or if you have given us your consent.

How long will my data be stored?

We will only process and store your personal data as long as it is necessary for the fulfillment of our contractual and legal obligations. In the context of long-term business relationships, it may be necessary for us, in our mutual interest, to store your data even beyond the time of contract fulfillment. You have the right to object to the processing of such data at any time. In all other cases, your data will be regularly deleted if it is no longer necessary for the fulfillment of contractual or legal obligations, unless further processing is required for one of the following purposes:

- Obligations to retain data under commercial and tax law: Pursuant to the German Commercial Code (HGB), the German Fiscal Code (Abgabenordnung or AO). The time periods for the retention of data are up to 10 years.
- For securing evidence, the statutes of limitations may be up to 30 years, whereby the regular statute of limitations is 3 years (as defined in Section 197 of the German Civil Code (BGB)).

What data protection rights do I have?

The Data Protection Law grants you the following rights: The right of access under Article 15 GDPR, the right to rectification under Article 16 GDPR, the right to erasure under Article 17 GDPR, the right to restriction of processing under Article 18 GDPR, the right to object under Article 21 GDPR because of a particular situation of the data subject, and the right to data portability under Article 20 GDPR. The limitations under sections 34 and 35 of the Federal Data Protection Act (BDSG) apply to the right of access and erasure. In addition, you have the option of contacting the responsible Data Protection Supervisory Authority (Article 77 GDPR in conjunction with 5 19 GDPR).

The Data Protection Commissioner of the German State of Schleswig-Holstein:

Marit Hansen
Holstenstraße 98
24103 Kiel

You can revoke your consent given with regard to the processing of your personal data at any time, including that given before the validity of the General Data Protection Regulation, i.e. before May 25, 2018. Processing that took place before the revocation is not affected by this. If you would like to know what data we have stored about you and to whom we have transmitted it, you can contact us for free written information, stating the following details: last name, first name, date of birth, current and, if applicable, previous addresses.



Does automatic decision-making take place?

As a responsible company, we do not use automatic decision-making or profiling in our business relationships.

Information about your right of objection under Article 21 of the General Data Protection Regulation

(1) You have the right to object at any time, for reasons arising from your particular situation, to the processing of your personal data which takes place under Article 6 Paragraph 1 Letter e or f. We will then no longer process your personal data, unless we can prove compelling legitimate grounds for processing which outweigh your interests, rights and freedoms, or processing serves to assert, exercise or defend legal claims.

(2) In some cases, we process your data for the purposes of direct advertising. If you do not consent, you may at any time object to this type of processing for the purpose of such advertising.

If you object to the processing of your personal data for direct marketing purposes, we will no longer process your personal data for these purposes.

Please send your objection in any form, stating your last name, first name, date of birth, current and previous address, to the following address:

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